



# OFFER OF APPOINTMENT & JOINING LETTER

*Congratulations!*



Date: 09/09/2020

To  
The Placement Officer  
J. S. University Shikohabad  
Firozabad, 283135

Dear Sir,

We congratulate to candidates for being Selected for the position of Sales Executive (S.E) Marketing Representative (M.R) in our organization. You will report to HOD/Sr.HR. Manager & Divisional Sales Manager in the Fertilizer Sales Division of our Organization for training and reporting on Tuesday, December 8, 2020 at 10:00 AM Our Branch Aligarh & Bareilly.

Student ID	Name of the outgoing students placed
161110025046	GAJENDRA SINGH
161110025176	ROHIT KUMAR
161110025108	SHUBHAM YADAV
161110025284	BELLAMKONDA GEETHA
161110025090	RAM KUMAR SHARMA
161110025044	DHEERENDRA PRATAP SINGH
161110025173	BIJENDRA KUMAR
161110025139	GANGA SAGAR
161110025272	RAMVINESH
161110025167	NADEEM KHAN
161110025163	LOKESH KUMAR
161110025234	SWALIHA KHANAM
161110025179	MAYANK PRATAP SINGH
161110025112	SURJEET SINGH
161110025299	THIRUMALASETTY SAMPATH KUMAR
161110025032	ASHVANI KUMAR
161110025048	GAUTAM YADAV
161110025106	SHIVAM SHARMA
161110025273	MOHD. KASHIF
161110025057	KAPIL KUMAR
161110025144	NEELES
161110025036	BISHAL KUMAR SINGH
161110025198	VIMAL KUMAR
161110025053	HARI SINGH

Chief General Manager-HR



HR Manager  
**KIRAN MISHRA**  
HR MANAGER  
UTTAR CROP SCIENCE PVT. LTD.  
ALIGARH - 202001



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*Congratulations!*



You will be paid a stipends basic Salary Rs.13500/- Per Month.

You will be meet to 25 farmer per day and report to seniors.

Sales expert due to Five (5) Training because during Training Time no Paid to payment.

You will be entitled to petrol allowance up to a maximum 31 liter. Petrol Present cost based on your Performance and Owning a vehicle with valid Driving licenses.

You will also be eligible for commission and Incentives (T.A -Travel Allowance and D.A- Daily Allowance) as per company Policy. (Accommodation/Room Free)

You should be well groomed at the of attending the time training Programme arranged by the company tie, shoes & Belt.

Every 6 month after Top Mini star club tour facility.

You should submit to the following documents to HOD/Ass.HR/CGM HR at the time of your joining.

1. 4 color passport size & 4 color stamp size photos (along with negatives) with a tie.
2. Testimonials (Educational and experience certificate).
3. Blood Group Certificate.
4. Nativity Certificate/Residence Proof.
5. Required of ADHAR CARD/PAN CARD/Driving License.
6. Two Character Certificate.
7. Special achievement certificate, if any.
8. Required of the Bank Accounts Details.
9. Rs. 100/-Stamp Paper (Blank).
10. Whenever join to camp one-month expenses yourself.

Chief General Manager-HR



HR Manager  
**KIRAN MISHRA**  
HR-MANAGER  
UTTAR CROP SCIENCE PVT. LTD.  
ALIGARH - 202001